

**Practicum site approval forms:** email forms to [lope968@usc.edu](mailto:lope968@usc.edu)

*\*International practicum – email [lope968@usc.edu](mailto:lope968@usc.edu)*

[https://lmscontent.embanet.com/USC/PM596/General/docs/Practicum\\_Documents.html](https://lmscontent.embanet.com/USC/PM596/General/docs/Practicum_Documents.html)

1. Affiliation form (can take more than three weeks to be approved)
2. Practicum approval/checklist form
3. Signed Student legal form
4. Copy of insurance form

\*Set up a timeline/schedule with your site supervisor so that you can complete your 300 hours within your timeframe.

**Timecard:** All 300 hours must be completed for the semester that you are registered for practicum.

[https://lmscontent.embanet.com/USC/PM596/General/docs/PM596\\_TimecardInstructions.html](https://lmscontent.embanet.com/USC/PM596/General/docs/PM596_TimecardInstructions.html)

1. Submit hours every 2 weeks.
2. Obtain supervisors signature every 100 hours (total three signatures).

**Scope of Work:** First draft must be uploaded at the 50 hour mark.

<https://mphonline.usc.edu/mod/assign/view.php?id=15133>

**Register for practicum:** Only if you will be able to complete the 300.

**Supervisor Evaluation/300 hour signed timecard:**

1. Due at the end of the semester that you are registered for practicum.
2. Email evaluations and timecard to [lope968@usc.edu](mailto:lope968@usc.edu)

# USC MPH PRACTICUM APPROVAL FORM

---

Submit this completed form via EMAIL to Carolina Lopez at [lope968@usc.edu](mailto:lope968@usc.edu)

**STUDENT NAME:** \_\_\_\_\_

**MPH CONCENTRATION:** \_\_\_\_\_

(Community Health Promotion, Bio/Epi, Global Health, Health Services and Policy, Geo Health)

**STUDENT EMAIL ADDRESS:** \_\_\_\_\_

**GPA:** \_\_\_\_\_

(Must have a 3.0+ GPA to register for practicum)

**STUDENT ID #:** \_\_\_\_\_

**NAME OF ORGANIZATION:** \_\_\_\_\_

**ORGANIZATION ADDRESS:** \_\_\_\_\_

(Address, City, State, Country)

**SUPERVISOR'S NAME:** \_\_\_\_\_

**SUPERVISOR'S EMAIL:** \_\_\_\_\_

**SUPERVISOR'S DEGREE(S):** \_\_\_\_\_

**WHICH CORE COURSES HAVE YOU TAKEN:** \_\_\_ PM 501 \_\_\_ PM 508 \_\_\_ PM 510 \_\_\_ PM 512

**LIST ANY OTHER MPH COURSES YOU HAVE TAKEN:** \_\_\_\_\_

**CURRENTLY TAKING:** \_\_\_\_\_

**WHEN DO YOU PLAN ON REGISTERING FOR PRACTICUM (PM 596):** Semester \_\_\_\_\_ Year 20 \_\_\_\_\_

**WHEN DO YOU PLAN ON REGISTERING FOR CAPSTONE (PM 597):** Semester \_\_\_\_\_ Year 20 \_\_\_\_\_

**BRIEFLY DESCRIBE WHAT YOU WILL BE DOING FOR YOUR PRACTICUM:**

**WHAT ARE 3 POTENTIAL GOALS FOR YOUR SCOPE OF WORK IF THIS PRACTICUM WERE TO GET APPROVED?**

- 1.
- 2.
- 3.

**COMPLETE THE COMPETENCY CHECKLIST BELOW BY CHOOSING THREE (3) FOUNDATIONAL PUBLIC HEALTH COMPETENCIES AND TWO (2) CONCENTRATION-SPECIFIC COMPETENCIES.**

<b>FOUNDATIONAL PUBLIC HEALTH COMPETENCIES</b>		
FPH1.	Apply epidemiological methods to the breadth of settings and situations in public health practice	
FPH 2.	Select quantitative and qualitative data collection methods appropriate for a given public health context	
FPH 3.	Analyze quantitative and qualitative data using biostatistics, informatics, computer-based programming and software, as appropriate	
FPH4.	Interpret results of data analysis for public health research, policy or practice	
FPH5.	Compare the organization, structure and function of health care, public health and regulatory systems across national and international settings	
FPH6.	Discuss the means by which structural bias, social inequities and racism undermine health and create challenges to achieving health equity at organizational, community and societal levels	
FPH7.	Assess population needs, assets and capacities that affect communities' health	
FPH8.	Apply awareness of cultural values and practices to the design or implementation of public health policies or programs	
FPH9.	Design a population-based policy, program, project or intervention	
FPH10.	Explain basic principles and tools of budget and resource management	
FPH11.	Select methods to evaluate public health programs	
FPH12.	Discuss multiple dimensions of the policy-making process, including the roles of ethics and evidence	
FPH13.	Propose strategies to identify stakeholders and build coalitions and partnerships for influencing public health outcomes	
FPH14.	Advocate for political, social or economic policies and programs that will improve health in diverse populations	
FPH15.	Evaluate policies for their impact on public health and health equity	
FPH16.	Apply principles of leadership, governance and management, which include creating a vision, empowering others, fostering collaboration and guiding decision making	
FPH17.	Apply negotiation and mediation skills to address organizational or community challenges	
FPH18.	Select communication strategies for different audiences and sectors	
FPH19.	Communicate audience-appropriate public health content, both in writing and through oral presentation	
FPH20.	Describe the importance of cultural competence in communicating public health content	
FPH21.	Perform effectively on inter-professional teams	
FPH22.	Apply systems thinking tools to a public health issue	
<b>COMMUNITY HEALTH CONCENTRATION COMPETENCIES</b>		
CH1.	Incorporate understanding of cultural, socioeconomic, and demographic factors into community health education, health policy and health service strategies to improve the	

	health status of a community	
CH2.	Articulate the key process steps in the development, implementation, and evaluation of community health promotion programs	
CH3.	Function as a community resource person by demonstrating the skills needed to: listen attentively and purposefully to a group; perform needs assessments based on both first-hand and appropriate secondary sources; and to integrate community objectives into verbal, written, and/or mass-media communications	
CH4.	Prepare clear and concise health education materials tailored appropriately to diverse audience segments	
CH5.	Apply behavioral science, health education, and communication theories and methods to the analysis of community health problems and the development of effective health promotion strategies	
CH6.	Develop and carry out an effective process and outcome evaluation of a community based health promotion program	
<b>BIostatistics/epidemiology concentration competencies</b>		
BE1.	Advise fellow investigators on the design, conduct and data analysis for studies in the health sciences	
BE2.	Serve as data coordinators, managers and analysts for epidemiologic studies or public health-related projects, e.g., multi-center clinical trials, government surveys, outcome databases, etc.	
BE3.	Design and implement studies related to public health problems	
BE4.	Describe and discuss the important risk factors for major chronic and infectious diseases	
BE5.	Assist in the investigation of an infectious disease outbreak or other community health problem	
BE6.	Locate and access existing sources of data including vital statistics records, disease registries, and clinic and hospital records that might bring light to the problem	
BE7.	Determine the appropriate study design to analyze a community health problem	
BE8.	Analyze basic relationships between risk factors and outcome data using data management and statistical software	
BE9.	Seek additional biomedical, statistical, and computing assistance when appropriate	
BE10.	Interpret the results of research reports that focus on public health and/or policy implications	
BE11.	Identify potential bias in research reports and evaluate the likelihood that these potential biases actually explain the findings	
BE12.	Write the results of data analysis in a coherent report that can be used to guide public policy	
BE13.	Identify behavioral/social/cultural and epidemiological factors in a particular setting/problem and analyze how these factors affect disease	
BE14.	Apply principles of cultural competence in the research process through the use of appropriate data collection instruments, methodologies and analysis techniques	
<b>Global Health concentration competencies</b>		
GLH1.	Explain the global context in which public health problems occur and the need to respond to the health consequences of international emergencies	
GLH2.	Describe how globalization, rising infectious and chronic diseases, and natural and manmade disasters make the health and wellbeing of people of the world increasingly interdependent	

GLH3.	Appreciate the increasing influence of determinants arising in foreign countries to any country's health and safety	
GLH4.	Articulate the leadership and management skills needed in the 21 <sup>st</sup> century to effectively lead local, national, and global public health systems	
GLH5.	Apply scientific knowledge and leadership tools and resources to promote health, prevent illness and fight disease around the world	
GLH6.	Utilize lessons learned and best practices to play leadership roles in promoting global health through proved research, practice and policy-making	
GLH7.	Advocate for multi-dimensional, multi-sectorial and multi-national disease prevention and control initiatives to improve the health of the people around the world	
GLH8.	Promote the mutual benefits of improving the health status and wellbeing of other countries	
GLH9.	Describe the advantages of information sharing and expertise exchange among countries and international partners	
GLH10.	Promote health system development and reform worldwide through the engagement of world-wide networks, partnership and public and private health institutions	
<b>HEALTH SERVICES AND POLICY CONCENTRATION COMPETENCIES</b>		
HSP1.	Identify the main components and issues of the organization, financing and delivery of health services and public health systems in the US.	
HSP2.	Describe the legal and ethical bases for public health and health services.	
HSP3.	Explain methods of ensuring community health safety and preparedness.	
HSP4.	Discuss the policy process for improving the health status of populations.	
HSP5.	Apply the principles of program planning, development, budgeting, management and evaluation in organizational and community initiatives.	
HSP6.	Apply principles of strategic planning and marketing to public health.	
HSP7.	Apply quality and performance improvement concepts to address organizational performance issues.	
HSP8.	Apply "systems thinking" for resolving organizational problems.	
HSP9.	Communicate health policy and management issues using appropriate channels and technologies.	
HSP10.	Demonstrate skills in policy analysis	
HSP11.	Demonstrate leadership skills for building partnerships.	
<b>GEOHEALTH CONCENTRATION COMPETENCIES</b>		
GEH1.	Specify how the various elements of spatial thinking can enable us to identify, describe, analyze, and visualize health and/or health-related phenomena.	
GEH2.	Design and implement strategies for capturing or sourcing geospatial data and the accompanying metadata for one or more GeoHealth projects.	
GEH3.	Plan, design and implement a spatial analysis project demonstrating the ability to select, apply, and critically interpret appropriate methods for the analysis of health and/or health-related information.	
GEH5.	Specify how the spatial analysis, modeling, and mapping tools included in geographic information systems and related geospatial technologies might be used to advance knowledge discovery and communication across a variety of health applications.	
GEH6	Outline the central role that spatial autocorrelation plays in spatial analysis and explain how it helps and/or hinders the use of current tools in Geo Health projects.	

<b>GEOHEALTH CONCENTRATION COMPETENCIES</b>		
GEH7	Represent spatially and temporally dynamic social, environmental, and health processes using spatial modeling tools.	
GEH8	Generate geographic information by processing digital remotely sensed data and critically evaluate its usefulness in one or more health applications.	
GEH9	Convey complex technical information and modeling results to a non-technical audience through presentations, reports, and graphics.	
GEH10	Specify how the various elements of spatial thinking can enable us to identify, describe, analyze, and visualize health and/or health-related phenomena.	
GEH11	Design and implement strategies for capturing or sourcing geospatial data and the accompanying metadata for one or more GeoHealth projects.	