

REGIS GRADUATE, MSN, FNP-C

regisgraduate@gmail.com

235 Wellesley Street Weston, MA

(999) 999-9999

EDUCATION

- Regis College**, School of Nursing **Weston, MA**
May 2018
Master of Science, Nursing
Concentration: Family Nurse Practitioner
GPA: 3.9
- Regis College**, School of Nursing **Weston, MA**
August 2016
Bachelor of Science, Nursing
GPA: 3.7
Nursing Honors: 2014/2015
- Boston University**, College of Arts and Sciences **Boston, MA**
May 2010
Bachelor of Arts, Biochemistry and Molecular Biology

SKILLS AND CERTIFICATIONS

AANP Certified, Expiration: 07/18/2023
Licensed MA Registered Nurse, Expiration: 11/18/2018
BLS Certified, Expiration: 06/2020
Trained in IUD and Nexplanon Insertion/Removal
Competent in Nextgen, Epic, and Meditech EMR

LANGUAGES

Fluent in Spanish
Conversant in French

EXPERIENCE

- South Boston Community Health Center**, Boston, MA **July 2017 - Present**
Triage Registered Nurse
Under supervision of the Charge Nurse, providing direct professional nursing care to health center patients ranging from newborn to geriatric. Assessing and triaging patients' medical complaints by phone or in person. Referring patients to the emergency department when clinically indicated. Leading the code blue team during medical emergencies. Arranging for evaluation by a medical provider when home measures are not appropriate. Providing patient education regarding minor illnesses, lab results, and medication usage. Performing dressing changes, INR adjustments, latent tuberculosis treatment counseling, vaccinations, ear lavages, administering nebulizer treatments, and monitoring patient flow during clinical sessions.
- Mattapan Community Health Center**, Mattapan, MA **March 2017-July 2017**
Interim Charge Nurse
Coverage of the Charge Nurse role during short term leave of the permanent Charge Nurse. Duties included creating the staff nursing schedule, signing off on employee payroll timecards, ordering supplies, participate in nurse management and interdepartmental meetings, lead the monthly manager site meeting, scrubbing the nurse schedule, and checking in with nursing staff regarding concerns. Additional duties included addressing nursing billing errors, performing chart reviews, and following up with staff when new workflows were implemented.
- Bowdoin Street Health Center**, Boston, MA **March 2015 - December 2016**
Medical Assistant
Managing the practice flow to ensure efficient and high-quality patient care. Taking vital signs, scheduling appointments, following up on patient phone calls and tasks, EKG's, and obtaining lab specimens/phlebotomy in addition to stocking rooms and maintaining cleanliness of patient areas.
- Quincy Integrative Medicine**, Quincy, MA **January 2013 - April 2015**
Medical Assistant II
Training new staff in medical assistant duties and front desk responsibilities. Obtaining lab specimens, triaging patient phone calls per protocol, scheduling appointments, prior authorizations for insurance and MRI/CT scans, EKG's, obtaining vital signs, phlebotomy, administering injections, ear irrigations, prescription refills, delegating tasks, ordering imaging, maintaining HIPAA compliance, tracking quality measures for meaningful use, managing patient follow up, and coordinating patient care with specialists.

Brigham and Women's Hospital, Boston, MA

January 2011 - January 2013

Senior Clinical Research Coordinator

Recruiting participants into Dr. Gordon Williams' clinical research studies on Diabetes and Hypertension Counseling participants through the study as well as gathering patient data to perform analysis.

Emergency Medical Technician Certification at University of Massachusetts, Worcester, MA

July 2010 – September 2010

EMT-B Trainee

Completion of the 128-hour course to become a certified EMT in Massachusetts including vitals, patient assessments, treatment of emergency situations, and observational hours on board an ambulance.

Medical Career Exploration Program at Boston Medical Center, Boston, MA

January 2009 - June 2010

Patient/Family Liaison Volunteer- Emergency Department

Serving as a link between the patient and patient's family during their visit in the emergency department. Performing tasks such as visiting patients, comforting the families, restocking supplies, and patient transport.